

Security Guard – “Brown Shirt” – Contingent
Capuchin Community Services – The Province of St. Joseph of the Capuchin Order

Inspired by the gospel of Jesus and the example of Francis of Assisi, the Capuchin friars of the Province of St. Joseph, together with our partners in ministry, prayerfully build sister-brotherhood in the world. We attend simply and directly to the spiritual and other basic human needs, especially those of the poor and disenfranchised, promoting justice for all.

Capuchin Community Services, a Ministry of The Province of St. Joseph of the Capuchin Order, is currently seeking a Contingent Security Guard, otherwise known as a “Brown Shirt”, for our St. Ben’s Community Meal location to assist in the daily operations of the meal program by maintaining a safe and hospitable environment for guests, volunteers and employees. This position is an ‘as needed’ role.

Essential Duties include:

- Demonstrate, exemplify and support the Capuchin Charism and Provincial Mission, Vision and Values throughout all professional responsibilities and activities
- Will be called upon on an irregular schedule to fill in when staffing is low
- Work with Capuchins, employees, volunteers and guests to develop a safe, comfortable, hospitable and supportive environment at St. Benedict Meal Program
- Greet and oversee guests to maintain order while waiting for the meal
- Ensure all guests demonstrate appropriate behavior
- Ask guests not demonstrating appropriate behavior to leave the meal
- Welcoming guests outdoors during various seasonal weather
- Being a visible presence in the parking lot and each entrance
- Assist sponsor groups with delivery of food
- Responsible to perform general cleanup throughout the hall and meal areas when meal is completed
- Identify safety and security issues and suggest possible solutions or alternatives
- Practice safety precautions in all work matters
- Perform other duties as requested

Qualifications: High School Diploma or GED. Ability to work independently and as part of a team. Effective problem solving, interpersonal and verbal communication skills. Demonstrated ability to work with the public.

Typical work week: Contingent Hours, Sunday-Friday for evening meals

The review of resumes/applications will begin immediately.

Please send letter of interest and resume to: employment@thecapuchins.org Please include “Brown Shirt – Contingent” in the subject line.

Or mail to: Attention: Human Resources
 Brown Shirt – Contingent
 The Province of St. Joseph of the Capuchin Order
 1820 Mt. Elliott Street